



**BID SOLICITATION DOCUMENT**

**FOR**

**SURVEILLANCE SYSTEM FOR ECONOMIC ZONES**  
**(JALOZAI, NOWSHERA, GADOON, HATTAR, DERA ISMAIL KHAN)**

**Dated June 01, 2018**

**KHYBER PAKHTUNKHWA ECONOMIC ZONE DEVELOPMENT AND**  
**MANAGEMENT COMPANY- KPEZDMC**

Address: Plot # 120, Industrial Estate, Hayatabad, Peshawar. Phone: 091-9217708, 5180155,  
5890826, 5891518. Website: [www.kpezdmc.org.pk](http://www.kpezdmc.org.pk)



**INVITATION FOR BIDS**

- 1) KPEZDMC intends to procure Surveillance system for different Economic Zones located at Jalojai, Nowshera, Gadoon, Hattar, and Dera Ismail Khan in Khyber Pakhtunkhwa. Therefore, sealed bids on single stage one envelope procedure are invited from eligible bidders.
- 2) Interested eligible bidders having Income tax and Sales tax registration may obtain further information from the office of KPEZDMC, 120, Industrial Estate, Jamrud Road Hayatabad. Peshawar. Khyber Pakhtunkhwa. Tel: 091-5810155, 091- 9217708.
- 3) A complete set of bid solicitation documents can be downloaded by interested bidders from [www.kpezdmc.org.pk/tenders](http://www.kpezdmc.org.pk/tenders) or may be collected from KPEZDMC Peshawar office (120 Industrial Estate, Jamrud Road, Hayatabad, Peshawar) from issuance of this advertisement till closing date.
- 4) Bids must be delivered to the above office by or before 3:00pm on June 21, 2018 and must be accompanied by 2% bid security of the total bid amount in shape of bank DD/PO/CDR in favor of "Khyber Pakhtunkhwa Economic Zones Development and Management Company".
- 5) Bids will be opened in the presence of bidders' representatives who choose to attend at 3:30pm on June 21, 2018 at the offices of KPEZDMC, 120, Industrial Estate, Jamrud Road Hayatabad. Peshawar, Khyber Pakhtunkhwa.
- 6) The bidders are requested to offer most competitive price of their quoted item(s) as no negotiations on quoted prices are allowed under KPPRA Rules.
- 7) Interested eligible bidders may obtain further information by sending e-mail at [queries.procurement@kpezdmc.org.pk](mailto:queries.procurement@kpezdmc.org.pk) or by visiting office of KPEZDMC. Plot # 120, Industrial Estate, Hayatabad, Peshawar. Phone: 091-9217708, 5180155, 5890826, 5891518 and 0335-kpezdmc, Monday to Friday during office hours.

**Manager Procurement**

120, Industrial Estate, Jamrud Road, Hayatabad  
Peshawar, Khyber Pakhtunkhwa  
091-5890826, 091-9217720  
0335-5739362



### **INSTRUCTION TO BIDDERS**

- I. Under single stage one envelope process, all interested eligible bidders are requested to submit detail bid in single sealed envelope marked as **“Bid for Surveillance System for Economic Zones ( Jalozi, Nowshera, Gadoon, Hattar, Dera Ismail Khan)”**
- II. The envelopes should have address and contact details of the addressee and the addressor.
- III. Bids delivered by hand to KPEZDMC office must be registered at reception/admin dept. Unregistered bids will not be considered for further evaluation process.

S.No	Required Documents
1	Company/Firm Profile, list of client with verifiable references and with detail of Head office and sub offices across the country.
2	Copy of NTN & STRN registrations certificates along with documentary evidence of bidder being an active taxpayer.
3	An affidavit that the bidder has never been blacklisted
4	2% bid security of the total quoted amount
5	Delivery and completion time of quoted Items
6	Warranty of the quoted items.(Where applicable)
7	Conformation for provision of after sale services at all locations.

- IV. The bidder may specify validity in days, the submitted bid KPEZDMC may under exceptional Circumstances request for extension in bid validity that shall be for not more than the period equal to the period of the original bid validity.
- V. Bidders may associate with other organizations to enhance their capacity. However, such associations may only take place before the bidding. Once firms are short-listed, no such association will be allowed.
- VI. Collusion between the firms is strictly prohibited. Any firm / group of firms found involved in creating a cartel or any other collusion arrangement against the interest of the project/government, will be blacklisted and debarred.
- VII. The bids should be in accordance with enclosed specifications and technical design (if any).
- VIII. Response time: all bidders shall submit bids as per these instructions by or before 3:00pm on June 21, 2018 at 120, Industrial Estate, Jamrud Road, Hayatabad, Peshawar. Bids will be opened half an hour after the deadline i.e. 3:30pm on the same date. No bid in any case shall be accepted after the deadline.
- IX. Submit statement of any history of litigation or ongoing.
- X. The KPEZDMC will not be responsible for any cost or expenses incurred by the firms in connection with the preparation or delivery of proposals.
- XI. The quoted price must be inclusive of all applicable taxes, installation and transportation or any other direct/indirect cost associated for the delivery/completion of required good/services.
- XII. The procuring entity may reject one or all such proposals, which are vague does not adhere to these instructions.



## **Khyber Pakhtunkhwa Economic Zones Development and Management Company**

- XIII. The procuring entity may offer for re-bidding in case the proposal does not satisfy its professional requirements.
- XIV. Contract/Purchase Order will be signed with the successful bidders and its terms and conditions will govern the contract/Purchase Order.
- XV. Arbitration as per law will be in case of disagreement arising out of contract execution, which cannot be settled, between the two parties (procuring entity and supplier/vendor/bidder).
- XVI. The selected vendor will be required to provide technical training to the staff.
- XVII. For physical verification/inspection of vendor, procurement committee may visit the office of selected vendor.

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**GENERAL TERMS & CONDITIONS**

All bidders are requested to read below Terms & Conditions before submitting their quotations.

- a) All bidders are requested to submit their most competitive bid with the instruction incorporated herein.
- b) Bids (**Annex-A- Financial Bid Sheet & Annex-B- Required document checklist**) shall be submitted on a company letterhead in a sealed envelope.
- c) Bidders shall submit their financial proposal, quoting each and all items mentioned in **Annex-A**.
- d) Contract will be signed with the successful bidder as per General and Special Terms and Conditions of Contract.
- e) The above details shall be submitted in a sealed envelope.
- f) The Supplier (s) must be registered with the FBR.
- g) The quote (s) must remain valid for 90 days and the quoted price shall not be changed due to change in forex rates within validity time of quotation.
- h) All suppliers shall mention all applicable taxes in their quotes. In case any supplier has not done so, the procuring entity while comparing the offers will add the applicable taxes to the total quoted amount for each item.
- i) The request for proposal is non-transferable.
- j) Proposal must be submitted by or before 3:00pm on June 21, 2018 to the undersigned for the purpose. No late quotation for any reason whatsoever will be considered.
- k) Each supplier can only submit one offer / quote.
- l) The proposal must carry the authorized signatures and stamp of the supplier.
- m) The quantity of the items to be purchased can be increased/decreased and/or eliminated before the issuance of PO.
- n) The quoted price must be inclusive of delivery/transportation/installation to the proposed site.
- o) The procuring entity reserves the right to reject one or all the proposals as per prevailing KPPRA rules.
- p) All the taxes will be deducted as per FBR and Khyber Pakhtunkhwa Revenue Authority (KPRA).

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## **GENERAL AND SPECIAL CONDITIONS OF CONTRACT**

### **A. LANGUAGE**

All communications and documentations related to procurements shall be in English.

### **B. PLACE AND TIME OF DELIVERY**

The Supplier/Vendor/bidder shall as may be required by the Procuring entity either deliver free at, places detailed in the said Schedule, the list and Quantities of the goods detailed herein and the goods shall be delivered out not later than the dates specified.

#### *(i) Delivery Schedule*

Ser. #	Item /	Date of	Place of	Verification	Acceptance
	Deliverable	delivery	delivery		

### **C. VARIATIONS / REPEAT ORDERS**

The Procuring entity may during the execution of the Contract, by notice in writing may direct the supplier to alter, amend, omit, add to or otherwise vary any part of the Schedule, in agreement with the Service Provider, and the Service Provider shall carry out such variations and be bound by the same conditions. Provided that repeat orders are within a period of six months, and that it does not exceed fifteen percent of the original contract value as per KPP Rules 2014.

### **D. INSPECTION of Goods on Delivery (whole applicable)**

The goods shall be inspected by the inspecting team of the Procuring entity for quality and quantity with approved specifications at the agreed location/warehouse of the Procuring entity before the goods are provided/supplied at their final destination.

Inspection of goods shall be conducted without prejudice to the buyer's right to lodge quantity and quality claims. In case the goods are not found in conformity with the contracted quality/specifications, procuring entity shall have the right to lodge claims within 30 days from the date of inspection of the goods.

In case of dispute by the supplier, joint re-inspection of the supplied material shall be carried out, at the cost of the supplier, in presence his or his authorized representative either at a laboratory designated by the procuring entity or by a neutral independent entity as jointly agreed.



## **E. PACKAGING**

Material/works/service should be packed suitably in appropriate wooden/metallic boxes/containers/pallets in such a manner that the goods are not lost or damaged in handling/transportation and the packing should be suitable enough to reach at the stores of procuring entity safely.

Material/works/service should be delivered at the stores of procuring entity in original packing of the manufacturer.

Where applicable, manuals containing instructions of the manufacturer about the application (in use) of the item should be provided in English. If required by Procuring entity, technical experts should be sent by the manufacturer for application of the item at site.

## **F. PAYMENT CLAUSE**

Payment shall be made on production of the following documents: -

- a. The Supplier/Vendor submits signed invoice that merchandise supplied is in accordance with the contract. The invoice must show the Purchase Order No. \_\_\_\_\_
- b. Goods Received Note- GRN signed by the Authorized Representative of Procuring entity in acknowledgement of having received all supplies/deliverables in accordance with the Purchase Order/Contract Agreement.
- c. Authenticated sales tax invoice in original as prescribed in the Sales Tax Act 1990 (where applicable).
- d. Valid Income Tax Exemption Certificate (otherwise Income Tax at current. Applicable rates shall be deducted from the invoice). (Where applicable), National Tax Number, Sales Tax Registration Number, Certificate in original issued by any one of the Independent Inception (where applicable), Bank Account Number and Branch, Recovery of all applicable taxes at source should be made as per rules.

## **G. OBLIGATIONS AND OPTIONS IN CASE OF NON-FULFILMENT OF CONTRACTUAL OBLIGATIONS BY THE SUPPLIER**

The supplier shall perform services in accordance with recognized standards, applicable laws and regulations.

The supplier shall carry out the services with due diligence and efficiency and in conformity with sound practices.

The supplier shall act at all times to protect the interests of the Client and shall take all reasonable steps to keep all expenses to a minimum consistent with sound economic and



other practices. The supplier shall furnish the Client such information relating to the Services as the Client may from time to time reasonably request.

Except with the prior written approval of the Client, the supplier shall not assign or transfer the Agreement for Goods or any part thereof nor engage any other independent supplier or sub-contractor to perform any part of the services without prior consent of the service providers

The supplier agrees that no proprietary and confidential information received by the supplier from the Client shall be disclosed to a third party unless the supplier receives a written permission from the Client to do so.

Procuring entity may take any of the following actions if after the placement of the Purchase Order the supplier fails to deliver the goods within the prescribed period, according to the specifications, quantities and other terms and conditions given in the Purchase Order/Contract agreement.

Recover from the supplier as stipulated in the relevant purchase order/contract agreement, equivalent to 0.067% per day (2% per month) of the total value of contract in case of failure to deliver as per agreed timelines, provided that the total penalty shall not be imposed beyond maximum of 10% of the total contract value.

Purchase from any other source, at the risk and cost of the supplier, the goods not delivered or other goods of equivalent specifications, without canceling the Purchase Order/contract agreement;

Cancel the Purchase Order/contract agreement at supplier's risk and cost. In such case, procuring entity reserves the right to take any action against supplier which it may deem fit under the circumstances including the blacklisting of the supplier; or

Recover any consequential losses/damages incurred by procuring entity by withholding any or all amounts otherwise due to the supplier against this or any other Purchase Order/ Contract.

#### **H. DISPUTES AND CONTROVERSIES/DISPUTE RESOLUTION**

Procuring Entity shall constitute a Committee consisting of odd number of persons with proper powers and authorizations to redress complaints of bidders that may arise prior to issuance of Purchase Order/contract agreement, in accordance with the KPP Rules 2014.

If a bidder is not satisfied with the decision of the Committee, he may take recourse to the KPK PPRA.

The mere fact of lodging a complaint shall not warrant suspension of procurement process.





Any dispute or difference arising out of the Agreement which cannot be amicably settled between the Parties, shall be finally settled by PPRA whose decision will be final and binding on both the parties

#### **I. INDEMNITY**

The supplier shall at all times indemnify the procuring entity against the claims which may be made in respect of the goods for infringement of any right protected by patent, registration of design or trade mark and shall take all risks of accident or damages which may cause a failure of the supply from whatever cause arising and the entire responsibility for the sufficiency of all the means used by him for the fulfillment of the contract; provided always that in event of any claim in respect of an alleged breach of a patent registered design or trade mark being made against the procuring entity, it shall notify the supplier of the same and the supplier shall be at liberty at his own expense to conduct negotiations for settlements of any litigation that may arise there from.

#### **J. SUB-LETTING CONTRACT**

The supplier shall not sub-let or assign this Contract or any part thereof without the written permission of the procuring entity. In the event of the Service provider subletting or assigning this Contract or any part thereof without such permission, the procuring entity shall be entitled to cancel the Contract and to purchase the goods elsewhere on the supplier account and risk and the supplier shall be liable for any loss or damage which the procuring entity may sustain in consequence of arising out of such purchase.

#### **K. BRIBES COMMISSION ETC.**

Any bribe, commission, gift or advantage given, promised or offered by or on behalf of the Contractor or his partner, agent or servant, or any one on his or their behalf to any officer, servant, representative or agent of the procuring entity or any person on its behalf in relation to the obtaining or to the execution of this or any other contract with the procuring entity, shall in addition to any criminal liability which he may incur, subject the contractor to cancellation of this and all other Contracts and also to payments of any loss or damage resulting from such cancellation to the like extent as is provided in cases of cancellation under clause 8 hereof; and the procuring entity shall be entitled to deduct the amounts so payable from any moneys, otherwise due to the supplier under this or any other Contract. Any question or dispute as to the commission of any offence under this clause shall be settled by the procuring entity in such manner as it shall think fit and sufficient, and its decision shall be final and conclusive.



### **TERMINATION End of Services**

The Agreement shall terminate when, pursuant to the provisions hereof, the Services have been completed and full and final payment has been made.

### **Termination by the Client**

The Client may, by a written notice of thirty (30) days to the supplier, terminate this Agreement. All accounts between the Client and the Service provider shall be settled not later than sixty (60) days of the date of such termination.

### **Termination by the Supplier**

The supplier may suspend the Agreement by a written notice of thirty (30) days only if the supplier does not receive payments due under this Agreement within thirty (30) days of submission of its invoice. If the payment is still not made to the supplier after thirty (30) days of notice of suspension, the Supplier/Vendor may terminate this Agreement in whole or in part by giving fifteen (15) days advance notice of intent to terminate. If the Agreement is terminated by the supplier under such circumstances, the Procuring entity shall pay, within a period of thirty (30) days of the date of such notice of intent to terminate referred above, all payments due to the supplier.

### **L. FORCE MAJEURE**

The term "Force Majeure" as employed herein shall mean acts of God, strikes, lockout or other industrial disturbances, acts of public enemy, wars, blockades, insurrection, riots, epidemics, landslides, earthquakes, storms, lightning, floods, washouts, civil disturbances, explosions and any other similar events, not within the control of either Party and which by the exercise of due diligence neither Party is able to overcome.

If either Party is temporarily unable by reason of Force Majeure to meet any of its obligations under the Agreement, and if such Party gives to the other Party written notice, of the event within fifteen (15) days after its occurrence, such obligations of the Party, as it is unable to perform by reason of the event, shall be suspended for as long as the inability continues. Neither Party shall be liable to the other Party for loss or damage sustained by such other Party arising from any event referred to as Force Majeure or delays arising from such event. Force Majeure shall not include insufficiency of funds or failure to make any payment required under the Agreement.



**M. APPLICABLE LAWS**

This Agreement shall, in all respects, be read and construed and shall operate in conformity with the KPPRA Act 2012 and KPP Rules 2014.

**N. CONTRACT AMENDMENT**

No variation in or modifications to the terms of the Agreement shall be made, except by a written amendment signed by the Parties hereto.

**O. NOTICES**

Any notice given by any of the Parties hereto shall be sufficient only if in writing and delivered in person or through registered mail as follows:

To: Manager Procurement.  
Khyber Pakhtunkhwa Economic Zones Development and Management Company,  
KPEZDMC-  
Plot # 120, Industrial Estate,  
Jamrud Road, Hayatabad,  
Peshawar.

To: The Supplier

or to such other address -----as either of these Parties shall designate by notice given as required herein. Notices shall be effective when delivered.



Financial Bid Sheet				Annex-A					
Subject: Financial bid sheet for Surveillance System				Date:	June 01, 2018				
Supplier Name, Address & Contact Details:				Closing Date:	June 21, 2018				
				NTN:					
				STRN					
				Tel:					
				Fax:					
				Email:					
Delivery and completion days from the issuance date of Purchase Order :									
Quotation validity (in days):									
Mentioned warranty and quoted brand against each line item:									
Delivery and installation Locations:				KP Economic Zones: ( Jalozai, Nowshera, Gadoon, Hattar, Dera Ismail Khan)					
S.No	Item	Description	Unit	Qty	Unit Price (PKR)	<a href="#">General Sale Tax on Unit Price</a>	Unit Price with General Sale Tax	Total Price (PKR) with General Sale Tax	
1	Indoor Dome Cameras	2 to 3 Megapixel h.265 encoding support PoE supported Night Vision IR Range (min)30 Meters (~100 Feet) WDR Minimum 2 Video Streams Video Analytics (Motion Detection, Triggered	No	11					



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		Recording) Suitable installation brackets/fixture must be provided as per the requirement of the site (installation cost included)						
2	<b>Outdoor Bullet Cameras</b>	3 to 4 MP h.265 encoding support Night Vision PoE supported WDR Minimum 2 Video Streams IR Range (min)30 Meters (~100 Feet) Video Analytics( Motion Detection) IP66 Enclosure Suitable installation brackets/fixture must be provided as per the requirement of the site (installation cost included)	No	12				
3	<b>Outdoor PTZ Cameras</b>	4 to 8 megapixel h.265 encoding support Night Vision PoE+ supported WDR 150 feet IR Range IP66 Enclosure A suitable installation bracket/fixture must be provided as per the requirement of the site (installation cost included)	No	4				
4	<b>Steel Stand for PTZ Cameras</b>	6x2 Ft "L" Shape with Nut bolt base bracket with installation	No	4				



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5	<b>Surveillance Monitor</b>	Industrial Grade LED Backlit Wide view angle, 160 degree or more Sony, Samsung, LG or equivalent 40 inch or larger CCTV Monitors designed for 24x7 operation Minimum Resolution: 1920x1080 VESA Wall Mount HDMI Interface Two 10 ft HDMI Cables Wall mounting cost included	No	6				
6	<b>NVR</b>	16 Channel NVR H.265 Encoding 2 HDMI Outputs At least 2 Hard disk Slots and Sata Interface At least 1 Surveillance grade Hard Disks included Installation, configuration and commissioning along with included	No	6				
7	<b>L2 Switches</b>	24 Port Gigabit Ethernet Switch Switching Capacity 48Gbps or more PoE+ Support. VLANs, VLANs Trunking and 802.1q encapsulation Console Port Installation, Configuration included	No	6				
8	<b>6U Rack</b>	Dual Section Good Quality with built-in exhaust fans and Good quality lock. 3 Power Sockets along with each cabinet	No	6				



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9	<b>CAT 6 Wire UTP</b>	3M, Molex genuine or equivalent	Roll	1				
10	<b>CAT 6 Wire STP</b>	3M, Molex genuine or equivalent	Roll	2				
11	<b>Power Cable</b>	Pakistan Cable or equivalent, 7x29	Roll	2				
12	<b>Duct (16x25mm)</b>	Adam Jee or equivalent	Patti(10')	60				
13	<b>Duct (25x40mm)</b>	Adam Jee or equivalent	Patti(10')	20				
14	<b>Cat 6 wire installation</b>	Laying, fixing and labelling of Cat 6 Cable as per the instructions of engineer in charge	RFT	2808				



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15	<b>Duct Installation</b>	Fixing of duct including allied material as per the instructions and satisfaction of Engineer in charge. Quantity of duct may vary slightly. Only the installed quantity will be billed	RFT	735				
16	<b>Power Cable Installation</b>	Laying, fixing and labelling of Power wires as per the instructions of engineer in charge	RFT	540				
17	<b>Power Socket Installation</b>	Fixing and connecting Power sockets including allied material as per the instructions and satisfaction of Engineer in charge	No	18				
18	<b>6U Rack Installation</b>	Wall mounting of 6U Rack	No	6				
19	<b>HDPE PIPE</b>	1 inch HDPE High Quality and Versatile Pipe along with all the joints, bents and other allied accessories. The quantity of Pipes may vary slightly. Only the installed quantity will be billed	Feet	1000				





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20	<b>HDPE PIPE Installation</b>	Laying, fixing Joining of HDPE Pipe	RFT	1000				
21	<b>UPS</b>	2KVA Online UPS along with one hour full load backup Sealed maintenance free Value Regulated Batteries Single Rack properly ventilated, for Batteries and UPS	No	4				
<b>Total (PKR)</b>								
<b>Note:</b> 1) For the line item no: 14, 15, 16 and 20 payment will be made as per actual quantity installed. 2) Quoted rates should be inclusive of Transportation and installation charges to the required locations i.e. Jalozai, Nowshera, Gadoon, Hattar, Dera Ismail Khan. 3) The breakup of actual quantity of items need to be installed at mentioned sites will be shared with successful bidder in competition after completion of evaluation process.								
<b>Bidders Name:</b>			<b>Bidders Company Name:</b>			<b>Company Stamp:</b>		
<b>This document is not a commitment to purchase on the part of the KPEZDMC.</b>								
<b>Should your offer be successful an KPEZDMC Purchase Order will be issued.</b>								
<b>Any order arising from this Request for Quotations will be subject to KPEZDMC's Conditions of Purchase.</b>								



**REQUIRED DOCUMENTS CHECKLIST FOR PROCUREMENT OF SURVEILLANCE  
SYSTEM**

- Kindly Check the box (Yes or No) against each document mentioned submitted with your technical proposals.

<b>S. No</b>	<b>Documents/Information Required</b>	<b>YES</b>	<b>NO</b>
1	Company/Firm Profile, list of client with verifiable references and with detail of head office and sub offices Proof	<input type="checkbox"/>	<input type="checkbox"/>
2	Copy of NTN & STRN registrations certificates along with documentary evidence of bidder being an active taxpayer.	<input type="checkbox"/>	<input type="checkbox"/>
3	An affidavit that the bidder has never been blacklisted	<input type="checkbox"/>	<input type="checkbox"/>
4	2% bid security of the total quoted price	<input type="checkbox"/>	<input type="checkbox"/>
5	Delivery and Completion time of the quoted items	<input type="checkbox"/>	<input type="checkbox"/>
6	Warranty of the quoted items(where applicable)	<input type="checkbox"/>	<input type="checkbox"/>
7	Conformation for provision of after sale services at all locations.	<input type="checkbox"/>	<input type="checkbox"/>

Bidder's Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Company Stamp: \_\_\_\_\_

